



NATIONAL RIFLE ASSOCIATION OF AUSTRALIA LTD

ABN 91 373 541 259

PO Box 414, Carina, QLD, 4152

Tel: 07 3398 1228; Fax: 07 3398 3515; Email: nraa@bigpond.com

AUSTRALIAN RIFLE TEAM POLICY

1. This policy document is to assist in and define the selection and management procedure of Australian Rifle Teams including Australian Coat of Arms teams (Green Blazer) and National Rifle Association of Australia ("NRAA") teams (Blue Blazer).

CAPTAIN:

2. The NRAA will determine when nominations for Captains for forthcoming teams will be called.
3. The process of calling for Captains will generally be by way of notice on the NRAA website and in any magazine distributed for and on behalf of the NRAA or any other approved (by the NRAA) magazine that may be circulated widely for the benefit of the members of the various States and Territories.
4. It is desirable that the nominations for Captains be called for in sufficient time prior to an upcoming Match but, in any event where possible, not later than two (2) years' prior to the forthcoming Match.
5. The Nominees for Captain will be required to complete the approved NRAA application form which is to be submitted to the NRAA prior to the nominated closing date together with all documents and information in support of the application as prescribed in the application form.
6. The NRAA will select a Captain from the eligible nominations.
7. If, in the opinion of the NRAA, it is necessary to call for further nominations the NRAA shall do so at the earliest time or the NRAA may appoint a Captain for a forthcoming match.
8. The NRAA may invite persons to nominate for the position of Captain.
9. If not already provided in the application then, following selection, the Captain is to make recommendations to the NRAA in relation to:-
 - 9.1 The procedure proposed for the appointment of the team Management;
 - 9.2 The selection procedure for Coaches and Shooters;
 - 9.3 Practice dates and practice purposes;
 - 9.4 Team skills development program;
 - 9.5 Barrel and ammunition strategy;
 - 9.6 Squad and final team selection process and criteria;
 - 9.7 Conflict resolution process;
 - 9.8 Proposed team doctrine (ie free time);
 - 9.9 A budget for the campaign;
 - 9.10 Any other matter as requested from time to time by the NRAA.

The recommendations are to be approved of by the NRAA prior to implementation by the Captain. The NRAA may suggest or recommend any amendments or variations to the Captain as may be deemed appropriate in the circumstances.

10. The Captain shall comply ,and ensure that the team members comply, at all times with the rules as set out and prevailing for the upcoming match , by the controlling authority.
11. The Captain is the official representative of the NRAA and the Team and is to be the representative at all official functions, presentations, meetings and the like.
12. The Captain shall be entitled to take disciplinary action as may be appropriate against any Team member for conduct unbecoming to the Team, including directing that the Team member leave the Team.

TEAM MANAGEMENT:

13. The team is to have only one Adjutant/Manager.
14. The Captain is to make a recommendation to the NRAA for the appointment of a Team Adjutant/Manager. No Adjutant/Manager will be appointed unless approved of by the NRAA.
15. The Captain is also to recommend to the NRAA the appointment of a Vice-Captain, Technical Officer or Team Armourer or a Medical Officer or Physiotherapist if deemed appropriate in the circumstances. Before any appointment is made any such recommendation shall be approved of by the NRAA if appropriate.
16. The Team Management may consist of the Captain, two (2) Coaches and two (2) Shooting Representatives.
17. The NRAA reserves the right to recommend and authorise the Captain to make changes in the personnel of the team management at any time when necessary or required.
18. The NRAA regards it as desirable that the team management be appointed prior to the selection of the Coaches and Shooters. The benefits of this appointment are for planning and strategic purposes.
19. The Captain and the team management are to keep the team members informed at all times in respect of all matters that may affect members of the team and, in particular, matters of a financial nature.
20. The Adjutant/Manager, through the Captain, is to be responsible for seeking and obtaining sponsorship for the team but not without the prior approval from the NRAA. Sponsorship may take any form and may include materials, services or money.

TEAM ARMOURING:

21. If it is desirable and approved that a Team Armourer be appointed then it is recommended that, in conjunction with the NRAA Safety and Technical Committee the Captain seeks tender for the position and supply of goods from competent qualified persons.
22. Team Members should be encouraged to utilize the services of their own preferred Armourer. If deemed necessary then the Team Armourer may be consulted to carry out any quality/safety checks on individual's equipment.

TEAM SELECTION (COACHES AND SHOOTERS):

23. The team should consist of the best Coaches and Shooters available and those persons should be selected on merit.
24. The Captain will carry out the process, as approved of by the NRAA, for the selection of Coaches and Shooters for the team.
 25. The Captain will provide to the Nominees full and complete details of the selection process including the standards or criteria that are to be met by the Nominees. The details to be provided will include all financial obligations that the Team members are, or are likely to be, exposed to.
26. To limit the financial burden on the Team the Captain should consider limiting the number of practices without restricting the preparation process for the Team.
27. The Team will be selected as follows:-
 - 27.1 The NRAA will appoint a selection committee (“the Selection Committee”) which should consist of the Captain, the Competition Director of the NRAA Board or any other Board member, and another suitably qualified and interested party;
 - 27.1 The Captain will, as soon as possible following the final trial, provide to the Selection Committee a report consisting of the results of the trials and any comments that may be relevant to enable the Selection Committee to select the team including reserves as required;
 - 27.3 The Selection Committee may seed those persons who have trialed for the team but have not been successful;
 - 27.4 The Selection Committee will present its recommendations for the composition of the team to the NRAA for approval.
28. The NRAA reserves the right to make recommendations to the selection committee for further consideration in relation to the composition of the Team.
29. The NRAA will, as soon as practicable, complete the selection process and advise the Captain and those persons selected.
30. In the event that any member withdraws from the Team following selection of the Team, then either of the following procedures may be adopted to fill the vacancy, but in any event no appointment for a replacement shall be made without the approval of the NRAA:-
 - 30.1 Consideration shall be given to any of those persons who nominated and fulfilled the trial process to fill the vacancy;
 - 30.2 Any other suitably qualified person may be invited to fill the vacancy;
 - 30.3 Re-calling for nominations from which a suitably qualified person may be selected to fill the vacancy.

FINANCIALS:

31. The Captain is to submit to the NRAA for approval a financial budget for the complete duration of the campaign.
32. The NRAA reserves the right to make recommendations to the Captain for alteration of the budget prior to the budget being approved.
33. No expenses are to be incurred for or on behalf of the Team unless and until approved of by the NRAA.
34. The NRAA will be the controller of the finances for the Team. The information for the Team accounts will be made available to the Captain, or the Captain’s nominee, as requested.

35. The Captain will ensure that a financial report is provided to the NRAA at three (3) monthly intervals detailing the financial position and commitment for the Team including details of any sponsorship either actual or expected.
36. If sponsorship is in the form of money then the Captain will ensure that those funds are paid direct to the NRAA.
37. The NRAA may appoint a Finance committee for the Team for the purposes of raising sponsorship and funds to support the Team and any future Teams. Any fund raising activities will not be undertaken without first having obtained the approval of the NRAA.
38. The NRAA may provide funding for the use and benefit of the Team and may stipulate how those funds are to be utilised or may make payments direct on behalf of the Team.
39. The NRAA will make application for funding for any Team that may be available from any Local, State or Federal funding facility and may allocate those funds or any part of those funds to any Team.

REPORT:

40. As soon as practicable following the Match, the Captain will provide to the NRAA a report on the Team and the Match/s. The report will provide details on the:-
 - Management;
 - The Team Selection;
 - The financials;
 - The sponsorship;
 - Practice and training;
 - The equipment including barrels and ammunition;
 - Travelling;
 - Compatibility of the Team environment;
 - The Match;
 - The performance and results;
 - Recommendations for future Teams and competitions.

COMMITTEE:

41. The NRAA may appoint a Committee to carry out its obligations as set out in this Policy document.
42. The Committee (referred to in the preceding paragraph) shall be referred to as "The Board of Trustees" ("the Trustees") of Australian Rifle Teams.
43. The Trustees shall include at least one NRAA Board Member (Director) and a number of other persons. These persons may be some of the Captains of the States and Territories State Open Teams or persons invited by the NRAA to be a member of the Trustees.
44. The Trustees should be persons of appropriate ability.
45. The NRAA will, from time to time, make recommendations to the Trustees in relation to all matters that are to be considered by the Trustees for the overseeing of current and future Teams and the promotion and improvement of Team functions and performance.