



PRIVACY POLICY

NATIONAL RIFLE ASSOCIATION OF AUSTRALIA LIMITED

Commencement date: 4 Sept 2023

Document History

Version	Altered by	Approved by	Comments
1	T Hulme		Initial Release

The protection of personal information is important to National Rifle Association of Australia (**NRAA**). NRAA is committed to respecting the right to privacy and the protection of personal information. This document sets out NRAA's privacy policy and how NRAA will manage personal information.

Personal information

Personal information is information or an opinion (including information or an opinion forming part of a database) from which it is possible to determine your identity.

The information collected by NRAA about a particular person will vary depending on the circumstances of collection. It may include, but is not limited to, a person's name, email and/or postal address, phone number, date of birth, gender, credit card details, insurance details or communication history with NRAA.

NRAA collection of personal information

Information may be collected from a person when he/she:

- (a) joins a club, association or other body which is a Member of NRAA or affiliated with a Member of NRAA;
- (b) subscribes to any publication of NRAA, including electronic publications;
- (c) voluntarily provides details to NRAA;
- (d) participates in any NRAA program, activity, competition or event;
- (e) is elected/appointed to the Board or a committee of NRAA; or
- (f) where NRAA is required to do so by law (for example where required to do so under any legislation (either State or National) in Australia).

As can be seen, there may be occasions when NRAA will collect information directly from a person and also from third parties.

NRAA will, before or at the time of collection, take reasonable steps to ensure that persons are aware of:

- (a) the purpose or purposes for which the information is collected; and
- (b) the organisations or types of organisations to which NRAA usually discloses information of that kind.

NRAA use of personal information

NRAA, and third parties to whom NRAA may disclose personal information in accordance with this Privacy Policy, may use personal information to:

- (a) verify identity;
- (b) research, develop, run, administer and market competitions (including displaying rankings and results), programs, activities and other events relating to a variety of NRAA target shooting disciplines;
- (c) research, develop and market products, services, merchandise and special offers made available by NRAA and third parties;
- (d) administer, manage and provide access to www.nraa.com.au (**NRAA website**); or

- (e) keep individuals informed of news and information relating to various NRAA target shooting events and activities via various mediums.

Use and disclosure of personal information

For example, NRAA may disclose personal information to a range of organisations which include, but are not limited to:

- (a) organisations involved in target shooting and sports;
- (b) companies NRAA engage to carry out functions and activities on NRAA's behalf;
- (c) NRAA's professional advisers, including our accountants, auditors and lawyers;
- (d) NRAA's insurers;
- (e) NRAA Members and other affiliated organisations and
- (f) the Australian Sports Commission, Australian Institute of Sport, Australian Olympic Committee, Australian Paralympic Committee, Australian Commonwealth Games Association, and the International Shooting Sport Federation.

NRAA will assume consent to use non-sensitive personal information to provide better services and for marketing purposes (including disclosure of such information to service providers).

Every person whose data is collected by NRAA has the option to refuse e-mail, SMS or posted offers from NRAA by making a request in writing to NRAA's Executive Officer or (where available) making use of special links in the email/information received to unsubscribe. However, information relating to the option to unsubscribe from those communications may be retained.

In addition, NRAA may also disclose personal information

- (a) with your express or implied consent;
- (b) when required or authorised by law;
- (c) to an enforcement body when reasonably necessary; or
- (d) to lessen or prevent a threat to an individual or public health or safety.

Health and other sensitive information

NRAA is required by law to obtain consent in the collection of "sensitive" information. Sensitive information includes but is not limited to: health information and information that discloses race, ethnicity, political opinions, religious or philosophical beliefs or affiliations or details of criminal records.

NRAA will assume consent to the collection of all sensitive information provided to us for use in accordance with this Privacy Policy, unless told otherwise.

NRAA may use health information to ensure that programs NRAA operate are run safely and in accordance with any special health needs our participants may have, and for insurance purposes. In addition, we may use de-identified health information and other sensitive information to carry out research, to prepare submissions to government or to plan events and activities.

Protecting personal information

NRAA stores information in different ways, including in paper and electronic form. The security of personal information is important to NRAA. NRAA will take reasonable steps to protect it from misuse, loss, unauthorised access, modification or disclosure. Some of the security measures NRAA may use include confidentiality requirements of NRAA employees, affiliated associations and service providers, security measures for system access and security measures for the NRAA website.

NRAA website

When users visit the NRAA website, NRAA systems may record certain information about their use of the site, including the web pages visited and the time and date of their visit. NRAA uses this information to help analyse and improve the performance of the NRAA website. In addition, NRAA may use “cookies” on the NRAA website. Cookies are small text files that help a website to remember the preferences of users to improve the experience of using that website. Using cookies is standard practice for most large websites. In some cases, the cookies that NRAA use may collect some personal information. NRAA will treat this information in the same way as other personal information NRAA collects. Users are free to disable cookies on their internet browser to prevent this information being collected; however, they will lose the benefit of the enhanced experience that NRAA cookies offer.

Websites linked to the NRAA website are not subject to NRAA's privacy standards, policies or procedures. NRAA cannot take any responsibility for the collection, use, disclosure or security of any personal information that is provided to a third party website

The NRAA website contains a link to its Facebook page where contributors may provide their own details or opinions. NRAA takes no responsibility for information publicised in these public forums and accepts no association with the views expressed except where contribution to the topic has been provided by officials of NRAA in their official capacity. NRAA cautions users of these forums to carefully consider any views expressed on social media forums.

Access to and correction of personal information

NRAA will take all reasonable steps to ensure that the personal information it collects, uses or discloses is accurate, complete and up-to-date. However, NRAA relies on the accuracy of personal information as provided to it both directly and indirectly. If you find that the personal information NRAA hold about you is inaccurate, incomplete or out-of-date, please contact NRAA immediately (our contact details are set out below) and NRAA will take reasonable steps to ensure that it is corrected.

Resolving privacy issues and complaints

Any issues or complaints in relation to the collection, use, disclosure, quality, security of and access to personal information may be made to the NRAA Executive Officer by email eo@nraa.com.au.

For further information on NRAA's management of personal information, please contact NRAA. Further information on privacy generally can be found at <https://www.oaic.gov.au/privacy> or via the privacy hotline on 1300 363 992.

NRAA may amend this Privacy Policy from time to time.